



Please reply to:

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Date: 07 October 2024

Notice of meeting

Corporate Policy and Resources Committee

Date: Tuesday, 15 October 2024

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M. Beecher

M. Bing Dong

J.R. Boughtflower

J. Button

S.M. Doran

R.V. Geach

M. Gibson

K.M. Grant

K. Howkins

M.J. Lee

S.C. Mooney

L. E. Nichols

O. Rybinski

H.R.D. Williams

Substitute Members: Councillors M.M. Attewell, S.N. Beatty, D.C. Clarke, J.T.F. Doran, A. Gale and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

5 - 30

To confirm the minutes of the meeting held on 09 September 2024 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members aside from the standing declarations from the members that are also Surrey County Councillors.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Reflections Water Feature

31 - 36

The Committee is asked to make a decision on the reflections water feature.

6. Key Performance Indicators 2023/24

37 - 66

The Committee is asked to note the Key Performance Indicators that are reported on an annual basis to the Corporate Policy & Resources Committee.

7. Safeguarding Children and Adults at Risk Policy 2024-2028

67 - 104

The Committee is asked to:

1. Approve the Safeguarding Children and Adults at Risk Policy 2024-2028; and
2. Approve to delegate authority to the Strategic Safeguarding Lead in consultation with the Chair of the Community Wellbeing and Housing Committee to approve minor amendments and updates to the Policy.

8. 2023-24 Reserves Outturn Report

105 - 114

The Committee is asked to note the 2023-24 Reserves Outturn Report.

9. Change to Treasury Management Strategy – Proposed Draw Down of Pooled Funds 115 - 128

The Committee is asked to approve the amendment to Treasury Management Strategy for 2024/25 as set out in the report.

10. Spelthorne Financial Services Partnership 129 - 152

The Committee is asked to:

1. Approve the creation of a Joint Finance Partnership between Mole Valley and Spelthorne Borough Council,
2. Approve the Heads of Terms (HoTs) for an intra-authority agreement between the two Councils as set out at Appendix 2 and delegate authority to the Council's Section 151 Officer and Monitoring Officer to finalise all necessary legal arrangements and agreements to implement the partnership in line with the HoTs,
3. Approve the creation of a Joint Partnership Board and its terms of reference as outlined in Appendix 3 to provide the scrutiny and governance function for the partnership,
4. Approve the staff structure for the partnership outlined at Appendix 4, subject to consultation and to delegate authority to the Section 151 officer to approve any amendments to the structure following consultation; and
5. Approve the partnership budget outlined in Appendix 5.

11. Appointment of Charity Trustees - Ashford Sick or Needy

Report to follow

12. Corporate Risk Management 153 - 208

13. Forward Plan 209 - 216

To consider the Forward Plan for committee business.

14. Urgent Actions 217 - 218

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 09 September 2024.

15. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in

view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

16. Housing Options Document Management System 219 - 232

The Committee is asked to recommend to Council that they approve an in-year Capital bid for an Electronic Document Management System for Housing Options .

17. Procurement of a New Website 233 - 238

The Committee is asked to consider the procurement of a new website.

18. Corporate Policy and Resources Chair's Updates